

**RESULTS FRAMEWORK DOCUMENT
(RFD)**

FOR

2012-13



**THE NATIONAL INSTITUTE FOR ENTREPRENEURSHIP
AND SMALL BUSINESS DEVELOPMENT, (NIESBUD)**

A-23, Sector-62, (Institutional Area) NOIDA - 201 309, U.P.

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SECTION-I

VISION, MISSION, OBJECTIVES AND FUNCTIONS

Vision

A Vibrant and Entrepreneurial India.

Mission

To inculcate entrepreneurial culture in the country for a strong MSME sector.

Objectives

- To promote and develop entrepreneurial environment through Training, Research and Consultancy with an ultimate objective to promote setting up small businesses in the country.
- To mentor/guide/assist organizations, both Governmental and Non-Governmental including Corporate Sector in developing and promoting entrepreneurship and self-employment in the country.
- To coordinate and collaborate with other organizations in undertaking training and research activities.
- Providing consultancy and mentoring services to MSMEs.

Functions

- Providing sustenance to the MSMEs through Training, Research, and Consultancy etc.
- Improving the efficiency, effectiveness and delivery of the change agents and development practitioners i.e. trainers, organizations engaged in enterprise building etc.
- Assisting the first generation entrepreneurs in setting-up Micro and Small Enterprises.

SECTION - II
INTER SE PRIORITIES AMONG KEY OBJECTIVES, SUCCESS INDICATORS AND TARGETS

Objective	Action	Weight	Success Indicator	Weight	Unit	Target/Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
1) Entrepreneurship and Skill Development.	Design and Conduct training activities for different target groups.	55	Number of persons trained/ beneficiaries of MDPs/ EDPs/ESDPs/ SDPs etc.	55	No.	51,000	45,900	40,800	35,700	30,600
2) Fee-based market-driven training programmes	Design and conduct announced training programmes aimed at improving managerial efficiency of MSMEs.	07	Number of training programmes organized in the category.	07	No. of Progs	50	45	40	35	30
3) Improving the efficiency of the Trainers, Promoters and Executives from different Countries (International)	Organize training activities on behalf of the Ministries of External Affairs & Finance or otherwise in different areas for the participants from developing countries.	06	Number of the participants trained in different fields through variety of long-term training programmes.	06	No.	220	180	176	154	132
4) Providing Orientation to Udyami Mitras under RGUMY Scheme	Designing and organizing training activities for Udyami Mitras	02	Number of persons trained through different training activities.	02	No.	100	90	80	70	60
5) Increasing the Outreach of the Training Activities of the Institute	Empanelling Partner Institutions for organizing training activities in various geographical regions of the country	03	Number of Partner Institutions empanelled	03	No.	20	18	16	14	12
6) Integrated Cluster Development	Undertaking of Hard Intervention	02	Completion of Hard Intervention (Setting up of CFC) in Scissors Cluster; Meerut	02	Date	28/9/2012	31/10/2012	30/11/2012	31/12/2012	31/1/2013

Objective	Action	Weight	Success Indicator	Weight	Unit	Target/Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
7) Statutory Compliances	Holding of Executive Committee Meeting every three months	10	Holding 1 st Meeting of Executive Committee	01	Date	31/05/2012	07/06/2012	14/06/2012	22/06/2012	29/06/2012
			Holding 2 nd Meeting of Executive Committee	01	Date	30/08/2012	07/09/2012	14/09/2012	21/09/2012	28/09/2012
			Holding 3 rd Meeting of Executive Committee	01	Date	30/11/2012	07/12/2012	14/12/2012	21/12/2012	31/12/2012
			Holding 4 th Meeting of Executive Committee	01	Date	7/03/2013	15/03/2013	20/03/2013	25/03/2013	28/03/2013
	Meeting of Governing Council		Holding Governing Council Meeting	03	Date	15/11/2013	19/11/2013	22/11/2013	28/11/2013	03/12/2013
	Placing Annual Report together with Audited Accounts on the Table of Both the Houses of Parliament		Sending requisite copies of the Annual Report to the Ministry	03	Date	19/11/2013	22/11/2013	28/11/2013	03/12/2013	06/12/2013
8) Improving Internal Efficiency/ Service Delivery	Monthly Report on Training and Major Achievements	03	Providing Information to Ministry on last date of month + 1 working day	03	%	100%	90%	80%	70%	60%
9) Efficient Functioning of the RFD System	Timely submission of RFD for 2012-13	02	On- time submission	02	Date	March 05, 2012	March 08, 2012	March 09, 2012	March 10, 2012	March 11, 2012
	Timely submission of Results for 2012-13	01	On- time submission	01	Date	May 01, 2013	May 02, 2013	May 03, 2013	May 04, 2013	May 05, 2013
10) Administrative Reforms	Implement ISO 9001	01	Prepare ISO 9001 Action Plan	01	Date	May 01, 2013	May 02, 2013	May 03, 2013	May 04, 2013	May 05, 2013
			Implementation of ISO 9001 Action Plan	02	%	March 25, 2013	March 26, 2013	March 27, 2013	March 28, 2013	March 29, 2013
	Implement mitigating strategies for reducing potential risk of corruption	02	% of implementation	02	%	100	95	90	85	80
11) Improving Internal Efficiency/responsiveness/ service delivery	Implementation of Sevottam	02	Independent Audit of Implementation of Citizen's Charter	02	Date	100	95	90	85	80
			Independent Audit of Implementation of Public Grievance Redressal System	02	%	100	95	90	85	80

SECTION - III
TREND VALUES OF THE SUCCESS INDICATORS

Objective	Action	Success Indicator	Unit	Actual for 2010-11	Estimated Value for 2011-12	Target Value for 2012-13	Projected Value for 2013-14	Projected Value for 2014-15
1) Entrepreneurship and Skill Development	Design and Conduct training activities for different target groups.	Number of persons trained/beneficiaries of MDPs/EDPs/ESDPs/ SDPs etc.	No.	25,532	35,605	51,000	75,000	1,00,000
2) Fee-based market driven training programmes	Design and conduct announced training programmes aimed at improving managerial efficiency of MSMEs.	Number of training programmes organized in the category.	No. of Progs.	20	35	50	60	70
3) Improving the efficiency of the Trainers, promoters and executives from different Countries (International)	Organize training activities on behalf of the Ministries of External Affairs & Finance or otherwise in different areas for the participants from developing countries.	Number of the participants trained in different fields through variety of long-term training programmes.	No.	113	218	220	240	260
4) Providing Orientation to Udyami Mitras under RGUMY Scheme.	Designing and organizing training activities for Udyami Mitras.	Number of persons trained through different training activities.	No.	219	85	100	125	150
5) Increasing the Outreach of the Training Activities of the Institute	Empanelling increasing number of Partner Institutions for organizing training activities in various geographical regions of the country.	Number of Partner Institutions empanelled.	No.	21	18	20	10	10
6) Integrated development of different clusters.	Undertaking of Soft Interventions, Hard Intervention and Preparation of DPR in different Clusters as awarded by the sponsorers.	i) Number of Clusters for Soft Intervention	No.	04	02	x	x	x
		ii) Number of Clusters for Hard Intervention	No.	x	x	Completion of Hard Intervention in 01 Cluster	x	x

Objective	Action	Success Indicator	Unit	Actual for 2010-11	Estimated Value for 2011-12	Target Value for 2012-13	Projected Value for 2013-14	Projected Value for 2014-15
7) Statutory Compliances	Holding of Executive Committee Meeting every three months	Holding 1 st Meeting of Executive Committee	Date	14/5/2010	7/4/2011	07/06/2012	31/5/2013	30/5/2014
		Holding 2 nd Meeting of Executive Committee	Date	x	26/9/2011	07/09/2012	30/8/2013	29/8/2014
		Holding 3 rd Meeting of Executive Committee	Date	1/10/2010	x	07/12/2012	29/11/2013	28/11/2014
		Holding 4 th Meeting of Executive Committee	Date	x	2/1/2012	15/03/2013	28/2/2014	27/2/2015
	Meeting of Governing Council	Holding Governing Council Meeting	Date	23/11/2011	19/11/2012	19/11/2013	18/11/2014	17/11/2015
	Placing Annual Report together with Audited Accounts on the Table of Both the Houses of Parliament	Sending requisite copies of the Annual Report to the Ministry	Date	30/11/2011	26/11/2012	22/11/2013	20/11/2014	19/11/2015
8) Improving Internal Efficiency/ Service Delivery	Monthly Report on Training and Major Achievement	Providing Information to Ministry on last date of month + 1 working day	%	Timely	Timely	90%	Timely	Timely
9) Efficient Functioning of the RFD System	Timely submission of RFD for 2012-13	On- time submission	Date	x	x	March 08, 2012	x	x
	Timely submission of Results for 2012-13	On- time submission	Date	x	x	May 02, 2013	x	x
10) Administrative Reforms	Implement ISO 9001	Prepare ISO 9001 Action Plan	Date	x	x	May 02, 2013	x	x
		Implementation of ISO 9001 Action Plan	%	x	x	March 26, 2013	x	x
	Implement mitigating strategies for reducing potential risk of corruption	% of implementation	%	x	x	95	x	x
11) Improving Internal Efficiency/responsiveness/ service delivery	Implementation of Sevottam	Independent Audit of Implementation of Citizen's Charter	Date	x	x	95	x	x
		Independent Audit of Implementation of Public Grievance Redressal System	%	x	x	95	x	x

SECTION – IV

DESCRIPTION AND DEFINITION OF SUCCESS INDICATORS AND PROPOSED MEASUREMENT METHODOLOGY

1) Number of Persons Trained/Beneficiaries (*Objectives 1 to 3*)

The training concerned is considered as complete upon the beneficiary having attended the structured programme for full duration of the respective activity.

2) As regards Objective (4), Success Indicator regarding the number of Partner Institutions Empanelled means signing of the Agreement between the Institute and the concerned Partner Institution.

ABBREVIATIONS USED

Abbreviation	Full Form
MSMEs	Micro, Small and Medium Enterprises
EDPs	Entrepreneurship Development Programmes
ESDPs	Entrepreneurship-cum-Skill Development Programmes
SDPs	Skill Development Programmes
MDPs	Management Development Programmes
DC (MSME)	Development Commissioner (Micro, Small & Medium Enterprises)
MEA	Ministry of External Affairs
DPR	Detailed Project Report
CFC	Common Facility Centre

SECTION – V

SPECIFIC PERFORMANCE REQUIREMENTS FROM OTHER DEPARTMENTS

Department	Relevant Success Indicator	What do you need?	Why do you need it?	How much you need?	What happens if you do not get it?
I Central Government					
1) Ministry of MSME	Number of Training Programmes/ Beneficiaries.	Approval of the training programmes and release of the funds involved.	Owing to inability of the economically poor beneficiaries of these activities to afford the charges for different training activities of the Institute.	1) Financial assistance for training of 50,000 + 185 persons	The targets as specified may not be achieved
2) Ministry of MEA				2) Financial assistance for training of 220 persons	
3) The O/o the DC (MSME)	Cluster for Hard Intervention	Release of the Contribution towards Establishment of the CFC	This is as per the approved Scheme.	As per approved scheme.	The CFC will not be established.
II State Government					
1) Government of Uttar Pradesh	Completion of Hard Intervention (Setting up CFC) in Scissors Cluster, Meerut	Expedite the process of Finalization of the Tenders, Procurement of Machinery & make available other Infrastructural facilities.	The Committee constituted for these purposes primarily consist of the State Government Officials.	N/A	The CFC will not be established.

SECTION - VI

OUTCOME/IMPACT OF ACTIVITIES OF NIESBUD

Sl. No.	Outcome/ Impact	Jointly with	Success Indicator (s)	2010-11	2011-12	2012-13	2013-14	2014-15
1.	Making available Skilled Manpower to the MSME	x	No. of Persons Trained	25,864	35,908	51,405	75,460	1,00,500

Joint Secretary
Ministry of MSME

Director General
NIESBUD

Place: _____

Date: _____
