

Eol for Empanelment : Evaluation Matrix

The Competent Authority has approved the enclosed Evaluation Matrix for shortlisting Agencies for issuance of the Request for Proposal (RFP) for Empanelment as Training Partners or Research & Evaluation Associates.

2. However, the Competent Authority reserves the right to make necessary changes therein at the relevant time without notice to the Applicants.

Director (ORA)

Expression of Interest (Eoi) for Empanelment as Training Partners

Evaluation Matrix

| S.No. | Parameter | Maximum Marks in Eoi | Marks to be Awarded in Evaluation |
|--------------|--|-----------------------------|--|
| 1 | Infrastructure | 10 | - |
| | Class Room | | |
| I. | More than 4 Class rooms of 300 Sq Ft size available with applicant | | 10 |
| II. | 4 Class rooms of 300 Sq Ft size available with applicant | | 8 |
| III. | 3 Class rooms of 300 Sq Ft size available with applicant | | 6 |
| IV. | 2 Class rooms of 300 Sq Ft size available with applicant | | 4 |
| | Computer Lab | | |
| I. | More than 25 Computers with Internet Connection available with applicant | | 10 |
| II. | 20-25 Computers with Internet Connection available with applicant | | 8 |
| III. | 15-20 Computers with Internet Connection available with applicant | | 6 |
| IV. | 15 Computers with Internet Connection available with applicant | | 4 |
| | Library | | |
| I. | Well Stocked Library with 2000 or more Text/ Reference/ Training manuals available with applicant in concerned trade/ subject/ field | | 10 |
| II. | Well Stocked Library with upto 1500 Text/ Reference/ Training manuals available with applicant in concerned trade/ subject/ field | | 8 |
| III. | Well Stocked Library with upto 1000 Text/ Reference/ Training manuals available with applicant in concerned trade/ subject/ field | | 6 |
| IV. | Well Stocked Library with upto 500 Text/ Reference/ Training manuals available with applicant in concerned trade/ subject/ field | | 4 |
| | Area | | |
| I. | Applicant has premises more than 4000 sq. ft of available plinth area in the name of the parent Society/Trust etc | | 10 |
| II. | Applicant has premises of 3000-4000 sq. ft of available plinth area in the name of the parent Society/Trust etc | | 8 |
| III. | Applicant has premises of 2000 - 3000 sq. ft of available plinth area in the name of the parent Society/Trust etc | | 6 |
| IV. | Applicant has premises of 2000 sq. ft of available plinth area in the name of the parent Society/Trust etc | | 4 |
| | Geo Tag | | |
| I. | Applicant has Geo Tagging Facility available at its centre | | 5 |
| II. | Applicant has no Geo Tagging Facility available at its centre | | 0 |
| | Camera | | |
| I. | Applicant has IP enabled cameras available at its centre that can be used for proctoring | | 5 |
| II. | Applicant has no IP enabled camera available at its centre that can be used for proctoring | | 0 |

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| | Power Back Up | | |
| I. | Applicant has power back up facility available at its centre | | 5 |
| II. | Applicant has no power back up facility available at its centre | | 0 |
| | Fire Fighting | | |
| I. | Applicant has 9 or more fire extinguishing equipments available at its centre | | 10 |
| II. | Applicant has 6-8 fire extinguishing equipments available at its centre | | 8 |
| III. | Applicant has 3- 5 fire extinguishing equipments available at its centre | | 6 |
| IV. | Applicant has 2 fire extinguishing equipments available at its centre | | 4 |
| | Canteen | | |
| I. | Applicant has canteen services available at its centre with area of more than 751 sq. ft. | | 10 |
| II. | Applicant has canteen services available at its centre with area of 501 - 750 sq. ft. | | 8 |
| III. | Applicant has canteen services available at its centre with area of 251 - 500 sq. ft. | | 6 |
| IV. | Applicant has canteen services available at its centre with area of 251 sq. ft. | | 4 |
| | Separate Washroom | | |
| I. | Applicant has facility of separate washroom for male/ female available at its centre | | 5 |
| II. | Applicant has no separate washroom for male/ female available at its centre | | 0 |
| | Presence in States | | |
| I. | Applicant has operational offices in 4 or more states/ UTs | | 10 |
| II. | Applicant has operational offices in 3 states/ UTs | | 8 |
| III. | Applicant has operational offices in 2 states/ UTs | | 6 |
| IV. | Applicant has operational offices in 1state/ UT | | 4 |
| | Ownership | | |
| I. | Applicant has infrastructure of its own | | 5 |
| II. | Applicant operates from rented/leased in premises | | 3 |
| <i>The Marks Obtained by Applicant in Infrastructure Category will be reduced to 10 proportionately</i> | | | |
| 2 | Faculty | 15 | - |
| I. | Applicant has more than 17 Faculty of requisite qualification with desired experience on its payroll | | 15 |
| II. | Applicant has more than 14-16 Faculty of requisite qualification with desired experience on its payroll | | 13 |
| III. | Applicant has more than 11-13 Faculty of requisite qualification with desired experience on its payroll | | 11 |
| IV. | Applicant has more than 8-10 Faculty of requisite qualification with desired experience on its payroll | | 9 |
| V. | Applicant has 5-7 Faculty of requisite qualification with desired experience on its payroll | | 7 |

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| VI. | Applicant has 2-4 Faculty of requisite qualification with desired experience on its payroll | | 5 |
| 3 | Registration/Affiliation/Accreditation with other Bodies | 5 | - |
| I. | Applicant has Registration/Affiliation/Accreditation with National/ State Recognised5 or more Bodies (Other than NSDC/ Darpan) | | 5 |
| II. | Applicant has Registration/Affiliation/Accreditation with National/ State Recognised4 Bodies(Other than NSDC/ Darpan) | | 4 |
| III. | Applicant has Registration/Affiliation/Accreditation with National/ State Recognised3 Bodies(Other than NSDC/ Darpan) | | 3 |
| IV. | Applicant has Registration/Affiliation/Accreditation with National/ State Recognised2 Bodies(Other than NSDC/ Darpan) | | 2 |
| V. | Applicant has Registration/Affiliation/Accreditation with National/ State Recognised1 Bodies(Other than NSDC/ Darpan) | | 1 |
| | Specific Registrations | | |
| I. | NSDC Smart Portal Registration is available with Applicant | | 5 |
| II. | NSDC Smart Portal Registration is not available with Applicant | | 0 |
| III. | NGO Darpan Registration is available with Applicant | | 5 |
| IV. | NGO Darpan Registration is not available with Applicant | | 0 |
| <i>The Marks Obtained by Applicant in above Category will be reduced to 5 proportionately</i> | | | |
| 4 | Experience in area of Training, Handholding and Mentoring | 15 | - |
| | Training (10) | | |
| | Mentoring and handholding (5) | | |
| | Training | | |
| I. | Applicant has imparted training to average more than 10000 candidates in last 3 years | | 10 |
| II. | Applicant has imparted training to average more than 5000 candidates in last 3 years | | 8 |
| III. | Applicant has imparted training to average more than 3000 candidates in last 3 years | | 6 |
| IV. | Applicant has imparted training to average more than 2000 candidates in last 3 years | | 4 |
| V. | Applicant has imparted training to average more than 1200 candidates in last 3 years | | 2 |
| | Mentoring | | |
| I. | Applicant has mentored and handhold average more than 5000 candidates in last 3 years | | 5 |
| II. | Applicant has mentored and handhold average more than 2500 candidates in last 3 years | | 4 |
| III. | Applicant has mentored and handhold average more than 1500 candidates in last 3 years | | 3 |
| IV. | Applicant has mentored and handhold average more than 1000 candidates in last 3 years | | 2 |
| V. | Applicant has mentored and handhold average more than 600 candidates in last 3 years | | 1 |

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| 5 | Industry Collaborations/Tie-ups | 15 | - |
| I. | For each Collaborations/Tie-ups with International/ National/ State Bodies the Applicant will get points based on the Turnover of Collaborating Body: <ul style="list-style-type: none"> • More than 100 Cr. – 15 • 75 – 100 Cr. – 12 • 50-75 Cr. – 9 • 26-50 Cr. – 6 • 20 - 25 Cr. – 3 | | 15 |
| <i>The Marks Obtained by Applicant in above Category will be rounded/ reduced to 15 proportionately</i> | | | |
| 6 | Presentation | 25 | - |
| I. | Organizational Capability | | 2 |
| II. | Design, Content Development and Conduct of Training Programmes | | 4 |
| III. | Experience of Handholding and Mentoring for new enterprise creation and scaling up existing enterprises | | 4 |
| IV. | Action Plan for Carrying Out Mandated Training Programmes | | 3 |
| V. | Approach for project planning, scheduling, monitoring and control | | 3 |
| VI. | Relationship of the LIA with Local Institutions, Government organisations, Financial Institutions | | 3 |
| VII. | Adoption of Technology for operations of Applicant Organisation | | 3 |
| VIII. | Awards/ Accolades received by Applicant Organisation | | 3 |
| 7 | Turnover | 15 | - |
| I. | Applicant has gross average turnover, including taxes, of more than 10.01Crore during each of the last 03 years | | 15 |
| II. | Applicant has gross average turnover, including taxes, of 8.01 – 10.00 Crore during each of the last 03 years | | 13 |
| III. | Applicant has gross average turnover, including taxes, of 6.01 – 8.00 Crore during each of the last 03 years | | 10 |
| IV. | Applicant has gross average turnover, including taxes, of 4.01 – 6.00 Crore during each of the last 03 years | | 8 |
| V. | Applicant has gross average turnover, including taxes, of 2.01– 4.00Crore during each of the last 03 years | | 6 |
| VI. | Applicant has gross average turnover, including taxes, of 0.66 - 2.00Crore during each of the last 03 years | | 4 |
| VII. | Applicant has gross average turnover, including taxes, of 0.65 Crore during each of the last 03 years | | 2 |

Expression of Interest (Eoi) for Empanelment as Research & Evaluation Associates

Evaluation Matrix

| S.No. | Parameter | Maximum Marks in Eoi | Marks to be Awarded in Evaluation |
|--|--|-----------------------------|--|
| 1 | Infrastructure | 10 | - |
| | Area | | |
| I. | Applicant has premises more than 4000 sq. ft of available plinth area in the name of the parent Society/Trust etc | | 10 |
| II. | Applicant has premises of 3000-4000 sq. ft of available plinth area in the name of the parent Society/Trust etc | | 8 |
| III. | Applicant has premises of 2000 - 3000 sq. ft of available plinth area in the name of the parent Society/Trust etc | | 6 |
| IV. | Applicant has premises of 2000 sq. ft of available plinth area in the name of the parent Society/Trust etc | | 4 |
| | Power Back Up | | |
| I. | Applicant has power back up facility available at its centre | | 5 |
| II. | Applicant has no power back up facility available at its centre | | 0 |
| | Fire Fighting | | |
| I. | Applicant has fire extinguishing equipments available at its centre | | 5 |
| II. | Applicant has no fire extinguishing equipments available at its centre | | 0 |
| | IT Infrastructure | | |
| I. | Applicant has adequate IT Infrastructure available to carry out research activities | | 5 |
| II. | Applicant has inadequate IT Infrastructure available to carry out research activities | | 0 |
| | Presence in States | | |
| I. | Applicant has operational offices in 4 or more states/ UTs | | 10 |
| II. | Applicant has operational offices in 3 states/ UTs | | 8 |
| III. | Applicant has operational offices in 2 states/ UTs | | 6 |
| IV. | Applicant has operational offices in 1state/ UT | | 4 |
| | Ownership | | |
| I. | Applicant has infrastructure of its own | | 5 |
| II. | Applicant operates from rented/leased in premises | | 3 |
| <i>The Marks Obtained by Applicant in Infrastructure Category will be reduced to 10 proportionately</i> | | | |
| 2 | Human resources | 20 | - |
| I. | Applicant has more than 2 competent in-house Manpower with Ph.D. Qualification, on its pay roll, for undertaking the Research Activities | | 20 |
| II. | Applicant has 2 competent in-house Manpower with Ph.D. Qualification, on its pay roll, for undertaking the Research Activities | | 15 |
| III. | Applicant has 1 competent in-house Manpower with Ph.D. | | 10 |

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| | Qualification, on its pay roll, for undertaking the Research Activities | | |
| IV. | Applicant has no in-house Manpower with Ph.D. Qualification, on its pay roll, for undertaking the Research Activities | | 0 |
| V. | Applicant has 5 support in-house Manpower with Post Graduate Qualification in the area of Research/ Statistics/, on its pay roll, for undertaking the Research Activities | | 20 |
| VI. | Applicant has 3 support in-house Manpower with Post Graduate Qualification in the area of Research/ Statistics/, on its pay roll, for undertaking the Research Activities | | 15 |
| VII. | Applicant has 1 support in-house Manpower with Post Graduate Qualification in the area of Research/ Statistics/, on its pay roll, for undertaking the Research Activities | | 10 |
| VIII. | Applicant has no support in-house Manpower with Post Graduate Qualification in the area of Research/ Statistics/, on its pay roll, for undertaking the Research Activities | | 0 |
| IX. | Applicant has 5 support in-house Manpower with Graduate Qualification on its pay roll, for undertaking the Research Activities | | 20 |
| X. | Applicant has 3 support in-house Manpower with Graduate Qualification on its pay roll, for undertaking the Research Activities | | 15 |
| XI. | Applicant has 1 support in-house Manpower with Graduate Qualification on its pay roll, for undertaking the Research Activities | | 10 |
| XII. | Applicant has no support in-house Manpower with Graduate Qualification on its pay roll, for undertaking the Research Activities | | 0 |
| <i>The Marks Obtained by Applicant in above will be reduced to 20 proportionately</i> | | | |
| 3 | Publication/ Reports | 10 | |
| I. | Agency has produced 20 or more International/ National Publications/ Reports on Research/ social or economic issues or in any area pertaining to MSMEs or promotion of Entrepreneurship/ Evaluation of Public Schemes/Physical Verification of Units/Cluster Development under the Schemes of Government/Consultancy for Outreach Programmes for State Governments/Public Organisations aimed at promoting/providing sustenance to MSMEs/Evaluation & Concurrent Monitoring of Activities published in last 3 years | | 10 |
| II. | Agency has produced 15 International/ National Publications/ Reports on Research/ social or economic issues or in any area pertaining to MSMEs or promotion of Entrepreneurship/ Evaluation of Public Schemes/Physical Verification of Units/Cluster Development under the Schemes of Government/Consultancy for Outreach Programmes for State Governments/Public Organisations aimed at promoting/providing sustenance to MSMEs/Evaluation & Concurrent Monitoring of Activities published in last 3 years | | 7 |
| III. | Agency has produced more than 10 International/ National Publications/ Reports on Research/ social or economic issues or in any area pertaining to MSMEs or promotion of Entrepreneurship/ Evaluation of Public Schemes/Physical Verification of Units/Cluster | | 4 |

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| | Development under the Schemes of Government/Consultancy for Outreach Programmes for State Governments/Public Organisations aimed at promoting/providing sustenance to MSMEs/Evaluation & Concurrent Monitoring of Activities published in last 3 years | | |
| IV. | Agency has produced more than 5 International/ National Publications/ Reports on Research/ social or economic issues or in any area pertaining to MSMEs or promotion of Entrepreneurship/ Evaluation of Public Schemes/Physical Verification of Units/Cluster Development under the Schemes of Government/Consultancy for Outreach Programmes for State Governments/Public Organisations aimed at promoting/providing sustenance to MSMEs/Evaluation & Concurrent Monitoring of Activities published in last 3 years | | 2 |
| 4 | Relevant Experience | 20 | |
| I. | Agency has experience in Research, on social or economic issues or in any area pertaining to MSMEs or promotion of Entrepreneurship/ Evaluation of Public Schemes/Physical Verification of Units/Cluster Development under the Schemes of Government/Consultancy for Outreach Programmes for State Governments/Public Organisations aimed at promoting/providing sustenance to MSMEs/Evaluation & Concurrent Monitoring of Activities as the case may be and has successfully completed more than 10 Assignment in each of the last three financial years. | | 20 |
| II. | Agency has experience in Research, on social or economic issues or in any area pertaining to MSMEs or promotion of Entrepreneurship/ Evaluation of Public Schemes/Physical Verification of Units/Cluster Development under the Schemes of Government/Consultancy for Outreach Programmes for State Governments/Public Organisations aimed at promoting/providing sustenance to MSMEs/Evaluation & Concurrent Monitoring of Activities as the case may be and has successfully completed more than 5 Assignment in each of the last three financial years. | | 15 |
| III. | Agency has experience in Research, on social or economic issues or in any area pertaining to MSMEs or promotion of Entrepreneurship/ Evaluation of Public Schemes/Physical Verification of Units/Cluster Development under the Schemes of Government/Consultancy for Outreach Programmes for State Governments/Public Organisations aimed at promoting/providing sustenance to MSMEs/Evaluation & Concurrent Monitoring of Activities as the case may be and has successfully completed 1 Assignment in each of the last three financial years. | | 10 |
| 6 | Presentation | 25 | - |
| I. | Organizational Capability | | 2 |
| II. | Design, Development and Conduct of Research Activities | | 4 |
| III. | Experience of Conducting Research Activities | | 4 |
| IV. | Action Plan for Carrying Out Mandated Research Activities | | 3 |

| | | | |
|----------|--|-----------|-----------|
| V. | Approach for project planning, scheduling, monitoring and control | | 3 |
| VI. | Relationship of the LIA with Local Institutions, Government organisations, Financial Institutions | | 3 |
| VII. | Adoption of Technology for operations of Applicant Organisation | | 3 |
| VIII. | Awards/ Accolades received by Applicant Organisation | | 3 |
| 7 | Turnover | 15 | - |
| I. | Applicant has gross average turnover, including taxes, of more than 4.01Crore during each of the last 03 years | | 15 |
| II. | Applicant has gross average turnover, including taxes, of 3.01 – 4.00 Crore during each of the last 03 years | | 13 |
| III. | Applicant has gross average turnover, including taxes, of 2.01 – 3.00 Crore during each of the last 03 years | | 10 |
| IV. | Applicant has gross average turnover, including taxes, of 1.01 – 2.00 Crore during each of the last 03 years | | 8 |
| V. | Applicant has gross average turnover, including taxes, of 0.51– 1.00Crore during each of the last 03 years | | 6 |
| VI. | Applicant has gross average turnover, including taxes, of 0.25 - 0.50Crore during each of the last 03 years | | 4 |
| VII. | Applicant has gross average turnover, including taxes, of 0.25 Crore during each of the last 03 years | | 2 |